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Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for Northwood Community Development District was held on **Monday, September 10, 2018 at 6:30 p.m.**, at the Northwood Clubhouse located at 27248 Big Sur Drive, Wesley Chapel, Florida 33544.

1. PLEDGE OF ALLEGIANCE

Nicole Hicks led the Pledge of Allegiance.

2. CALL TO ORDER

Nicole Hicks called the Regular Meeting of the Board of Supervisors of the Northwood Community Development District to order on **Monday, September 10, 2018 at 6:30 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

Karen Uhlig	Vice Chairman
Mimi Kilpatrick	Supervisor
Barbara Cruz	Supervisor

Staff Members Present:

Nicole Hicks	Meritus
Josue Marquez	On-Site Personnel
Brian Mortillaro	LMP
Ian Boyle	Waste Connections

There were four audience members present.

3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments.

4. VENDOR/STAFF REPORTS

A. Discussion with LMP

Supervisor Uhlig said the flowers look beautiful. Mr. Mortillaro discussed the four dead palm trees. Supervisor Kilpatrick asked if the trees are in an area where it will look strange if the trees are removed and not replaced. Mr. Mortillaro said no, but they can always be replaced at a later date.

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MOTION TO:	Approve the removal of the four dead palm trees.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Kilpatrick
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 2/0 – Supervisor Cruz abstained.

Mr. Mortillaro explained the proposal to remove the pine tree. The Board discussed the proposal.

MOTION TO:	Approve the proposal to remove the pine tree.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Kilpatrick
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion passed unanimously

Mr. Mortillaro explained the sod proposal. Supervisor Cruz asked if they could have pictures for the proposals moving forward so the Board can see the areas being discussed.

MOTION TO:	Approve the sod proposal.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Kilpatrick
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 2/0 – Supervisor Cruz abstained.

Mr. Mortillaro explained the park enhancement proposal. The Board discussed the proposal.

MOTION TO:	Approve the park enhancement proposal.
MADE BY:	Supervisor Kilpatrick
SECONDED BY:	Supervisor Uhlig
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion passed unanimously

82 **B. Discussion with Water Connections**

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84 Ian Boyle with Waste Connections introduced himself to the Board. Supervisor Kilpatrick said they
85 have not been provided a container for recyclables. Mr. Boyle said they used to use blue bags and
86 there are some pilot programs that are using carts. There was some discussion about what the
87 community should use for their recyclables. Mr. Boyle said that contamination is the biggest problem
88 right now. China is no longer purchasing recyclables. There was discussion on what this means for
89 recycling companies. There was also some discussion on what can now be recycled and the proper
90 procedures.

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93 **5. BUSINESS ITEMS**

94 **A. General Matters of the District**

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97 **6. CONSENT AGENDA**

98 **A. Consideration of Minutes of the Regular Meeting & Public Hearing August 13,**
99 **2018**

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101 The Board reviewed the minutes. Supervisor Cruz asked if Ms. Hicks had an email from Chris Byrne
102 regarding the extension of the warranty for the solar aeration system. Ms. Hicks said yes. Supervisor
103 Cruz asked for Ms. Hicks to forward it to the Board. Supervisor Cruz also asked about the survey of
104 the aquatic plantings. Ms. Hicks will follow up with Jimmy Taylor.
105

MOTION TO:	Approve the August 13, 2018 minutes.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Kilpatrick
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion passed unanimously

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113 **B. Consideration of Minutes of the Continued Meeting August 20, 2018**

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115 The Board reviewed the minutes. Supervisor Cruz would like the minutes to be updated regarding the
116 discussion on the palm trees to say that she said the trees were damaged. The Board would like to
117 make sure that when the work with Cornerstone is completed, Mr. Marquez sends an email so the
118 Board knows the warranty has started. The Board also noted that line 60 needs to be updated in the
119 minutes because Supervisor Kilpatrick didn't say anything about the hammock – Mr. Marquez did.
120 The Board asked if the boulders had been painted yet. Mr. Marquez will take care of this. The Board
121 also requested to add to line 123 that the Board discussed the community event and would like for it
122 to be moved to the HOA to handle.
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MOTION TO:	Approve the August 20, 2018 minutes with changes.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Cruz
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion passed unanimously

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C. Consideration of Operations and Maintenance Expenditures July 2018

The Board reviewed the O&Ms.

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MOTION TO:	Approve the July 2018 O&Ms.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Kilpatrick
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion passed unanimously

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D. Review of Financial Statements Month Ending July 31, 2018

The financials were reviewed and accepted.

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7. MANGAGEMENT REPORTS

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A. Staff Action Item List

B. Field Manager's Report

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1. Community Inspection Reports

i. Asset Inspection

ii. Aquatics Report

iii. Clubhouse Calendar

2. Sheriff's Report

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Ms. Hicks went over her report. She then gave the additional cost from Cornerstone to put stone on the pillars. The Board discussed. Supervisor Uhlig made a motion to approve. The Board then had some additional discussion, and Supervisor Uhlig decided to rescind the motion.

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There was a discussion on the Christmas lights proposal. The Board would like to see how much it would cost to add some additional items including deer.

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MOTION TO:	Approve the Christmas lighting proposal.
MADE BY:	Supervisor Cruz
SECONDED BY:	Supervisor Kilpatrick
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 – Motion passed unanimously

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Mr. Marquez went over his report. Supervisor Kilpatrick asked Mr. Marquez to include an additional month with the calendar in his report. Mr. Marquez said Munyan is coming out to look at the bubbling paint this week. Supervisor Cruz asked for the staff time sheets to be sent to the Board.

177 **8. SUPERVISOR REQUESTS**

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179 There were no supervisor requests at this time.

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182 **9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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184 There were no audience questions or comments.

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187 **10. ADJOURNMENT**

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MOTION TO:	Adjourn at 8:26 p.m.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Cruz
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

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NORTHWOOD COMMUNITY DEVELOPMENT DISTRICT
Minutes of the Regular Meeting
September 10, 2018

197 *These minutes were done in summary format.

198

199 *Each person who decides to appeal any decision made by the Board with respect to any matter considered at
200 the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,
201 including the testimony and evidence upon which such appeal is to be based.

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203 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
204 meeting held on 10-8-18.

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Signature

Printed Name

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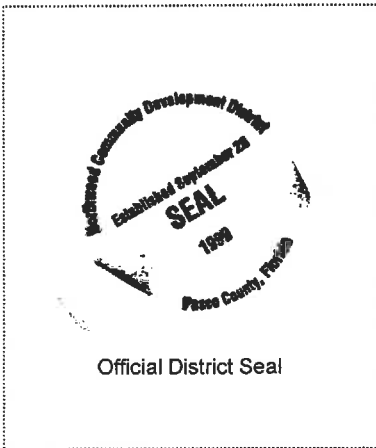
- Secretary
 Assistant Secretary

Signature

Printed Name

Title:

- Chairman
 Vice Chairman



Recorded by Records Administrator

Signature

Date

[Signature]
10-15-18