

Minutes of the Continued Meeting

The Continued Meeting of the Board of Supervisors for Northwood Community Development District was held on **Monday, August 20, 2018 at 6:30 p.m.**, at the Northwood Clubhouse located at 27248 Big Sur Drive, Wesley Chapel, Florida 33544.

1. PLEDGE OF ALLEGIANCE

Nicole Chamberlain led the Pledge of Allegiance.

2. CALL TO ORDER

Nicole Chamberlain called the Continued Meeting of the Board of Supervisors of the Northwood Community Development District to order on **Monday, August 20, 2018 at 6:30 p.m.**

Board Members Present and Constituting a Quorum at the onset of the meeting:

Karen Uhlig	Vice Chairman	
Mimi Kilpatrick	Supervisor	
Brian Quigley	Supervisor	
Barbara Cruz	Supervisor	<i>arrived at approximately 6:40 p.m.</i>

Staff Members Present:

Nicole Chamberlain	Meritus
Josue Marquez	On-Site Personnel

There was one audience member present.

3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments.

7. BUSINESS ITEMS

C. Discussion on Palm Trees

The Board discussed the palm trees. Supervisor Kilpatrick said she saw other palm trees with no irrigation that were thriving. Ms. Chamberlain said that according to LMP, the issue was the frost. Supervisor Quigley said they were never told that. Supervisor Uhlig said that she agrees with Supervisor Cruz that they were not installed correctly. Ms. Chamberlain said thinks that is why LMP agreed to cover the cost of removal and installation. LMP is crediting back everything that was paid and only asking for the cost difference in the trees to be paid. Supervisor Quigley said he called and asked about the price of the ribbon palms at other places, and LMP is offering a lower cost.

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MOTION TO:	Approve the proposal for palm tree replacement.
MADE BY:	Supervisor Quigley
SECONDED BY:	Supervisor Uhlig
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion passed unanimously

D. Discussion on Fence Repair on Northwood Palms Blvd.

Ms. Chamberlain stated that the repair should be complete soon. She also explained that repairs of this size should not be undertaken by Mr. Marquez and instead should be completed by licensed contractors. Supervisor Kilpatrick said she thought there was a hammock on the fence that caused the damage.

Supervisor Cruz arrived at the meeting.

Mr. Marquez explained what he saw on site. Ms. Chamberlain said without proof, the District really can't do anything. The Board discussed it further. Mr. Marquez then provided a status update on the other fences.

E. General Matters of the District

8. CONSENT AGENDA

A. Consideration of Minutes of the Board of Supervisors Meeting July 9, 2018

The Board reviewed the minutes. Supervisor Kilpatrick asked how many dog waste stations were purchased. The Board discussed and agreed that they would like two additional dog waste stations.

MOTION TO:	Approve the July 9, 2018 minutes.
MADE BY:	Supervisor Quigley
SECONDED BY:	Supervisor Uhlig
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 – Motion passed unanimously

B. Consideration of Operations and Maintenance Expenditures June 2018

The Board reviewed the O&Ms. Supervisor Kilpatrick asked for a copy of the letter from the attorney regarding the sidewalks. Supervisor Cruz asked about Waste Management attending the meetings. She also asked about the security cameras and having access to video. Mr. Marquez will look into this. Supervisor Cruz also asked if the additional Spectrum box was returned. Mr. Marquez said yes.

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MOTION TO:	Approve the June 2018 O&Ms.
MADE BY:	Supervisor Cruz
SECONDED BY:	Supervisor Quigley
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 – Motion passed unanimously

C. Review of Financial Statements Month Ending June 30, 3018

The financials were reviewed and accepted.

9. MANGAGEMENT REPORTS

A. Staff Action Item List

B. Field Manager’s Report

1. Community Inspection Reports

i. Asset Inspection

ii. Aquatics Report

iii. Clubhouse Calendar

2. Sheriff Report

Ms. Chamberlain went over her report. The Board discussed the boulders and getting larger ones.

The Board then discussed the proposal from LMP and getting the reflective paint. Ms. Chamberlain provided Counsel’s opinion that the Board can do it, but they don’t have to. The boulders are on the CDD’s property, the County is responsible for ensuring the roads are safe, and drivers are responsible for their vehicles. The Board would still like to get the reflective paint.

There was a question regarding the bubbling of the paint on the wall. Mr. Marquez will contact Munyan regarding the warranty.

The Board then discussed having a community event and community clean up.

Ms. Chamberlain asked for clarification as to where the Board would like the additional stones – at the guardhouse or the planters with pillars. The Board confirmed that they would like the planters with pillars.

The Board also said they would like the date for the palm tree installation and door installation. Supervisor Cruz brought up the palm trees. Supervisor Quigley said they already discussed and voted to pay the difference in cost. Supervisor Cruz said she disagrees with that and doesn’t think they should have to pay. Supervisor Quigley said he called another vendor, and the price LMP is charging is fair. Supervisor Cruz said they weren’t installed correctly. Supervisor Quigley said the Board can take another vote.

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MOTION TO:	Approve the palm tree proposal.
MADE BY:	Supervisor Quigley
SECONDED BY:	Supervisor Uhlig
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/1 – Supervisor Cruz opposed.

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145 **10. SUPERVISOR REQUESTS**

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147 There were no supervisor requests at this time.

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150 **11. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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152 There were no audience questions or comments.

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155 **12. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Uhlig
SECONDED BY:	Supervisor Kilpatrick
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

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NORTHWOOD COMMUNITY DEVELOPMENT DISTRICT

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August 20, 2018

165 *These minutes were done in summary format.

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167 *Each person who decides to appeal any decision made by the Board with respect to any matter considered at
168 the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,
169 including the testimony and evidence upon which such appeal is to be based.

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171 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
172 meeting held on 9-10-18.

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174 Karen E. Uhlig
175 Signature

176 Karen E. Uhlig
177 Printed Name

178 Vice
179 Chairman

- 180 Title:
181 Secretary
182 Assistant Secretary

[Signature]
Signature

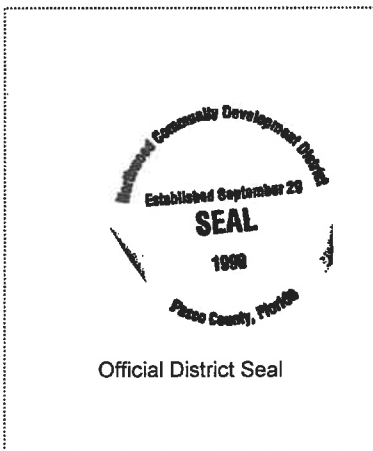
[Signature]
Printed Name

- Title:
 Chairman
 Vice Chairman

Recorded by Records Administrator

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Signature

9-20-18
Date



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